



PREVENTION

FUNCTIONAL PLAN

ACTION TRACKER 2024/25

Our Purpose:

HERE TO SERVE. HERE TO PROTECT.

HERE TO KEEP YOU SAFE.

Action Plan 2024/25

KEY DELIVERABLE	ACTIONS TO ACHIEVE EXPECTED OUTCOMES	OWNER	PROGRESS	PROJECTED COMPLETION DATE	BOARD REPORT DATE	BRAG STATUS
3.1 Intelligently target those most at risk from fire in the home.	3.1.1 We will evaluate our current position against the NFCC Prevention Competency Framework and the Person Centred Approach to Home Fire Safety.	GM Home Safety GM Community Safety Strategic Safeguarding Manager	<p>Q1 - Prevention have commissioned an evaluation piece by the University of Liverpool into the reduction in Accidental Dwelling Fires and the correlation between the reduction in fire fatalities and injuries with the number of Home Fire Safety Checks carried out by our staff.</p> <p>Q2 – Prevention now have the completed report from the University of Liverpool and was presented to Community Risk management Board on Monday 28th October 2024</p>	As per FDP tracker, all actions completed in year.		
	3.1.2 We will review and refresh our Home Fire Safety Check to ensure that the core components of a Home Fire Safety Check are successfully referenced during each interaction with our communities.	GM Home Safety	<p>Q1 - Prevention have embedded a Single Point of Contact at every station across the organisation and have been delivering a powerpoint presentation to all staff regarding what a “Gold Standard” HFSC looks and feels like.</p> <p>Q2 – Prevention have embedded a Single Point of Contact on all stations and updated the station home page to reflect contact details of all advocates.</p>			
	3.1.3 We will develop a suite of training packages for every new starter and existing staff to include a	GM Home Safety	<p>Q1 - Prevention have PowerPoint presentations which we are delivering to all operational staff, highlighting the</p>			

	<p>new Home Fire Safety short video which will fully engage our teams who deliver.</p>	<p>GM Community Safety Strategic Safeguarding Manager</p>	<p>requirements for either a Prevention referral or a safeguarding referral. The HFSC video is with Corporate Comms who will be using an external provider to produce .</p> <p>Q2 – Prevention are delivering an educational piece to all operational staff starting on the 3rd of November 2024 for 8 weeks on Sundays at the new Training & Development Academy. The video is still ongoing due to Corporate Comms availability.</p>			
	<p>3.1.4 We will pilot CIPHA activity in targeted areas and evaluate prior to full roll out.</p>	<p>GM Home Safety GM Community Safety Strategic Safeguarding Manager</p>	<p>Q1 - The CIPHA pilot has now paused so that partners can evaluate outcomes for a short period of time. MFRS are still gathering data. It has highlighted an educational piece with MFRS staff when referring to either Prevention or partners. Prevention have spoken to Response colleagues and this is being addressed through the SPOCs and SMs.</p> <p>Q2 – The CIPHA pilot has paused for evaluation by partners. Pilot 2 has already been discussed and possible changes to the criteria for MFRS specific risks. Face to face meeting to take place in late November 2024 to discuss further.</p>			
	<p>3.1.5 Promote the Online Home Fire Safety Check to partners and public ensuring Home Fire Safety is easily accessible.</p>	<p>GM Home Safety GM Community Safety</p>	<p>Q1 - Prevention are continuing to promote our online referral pathway to all partners and it is embedded on the home page of the external facing web page.</p>			

		Strategic Safeguarding Manager	Q2 – Prevention are continuing to promote our online referral pathway to all partners and it is embedded on the home page of the external facing web page.			
	3.1.6 Through Operational crews, we will deliver over 50,000 home safety visits.	GM Home Safety GM Community Safety Strategic Safeguarding Manager	Q1 - Operational crews are on course to deliver the 50,000 home safety visits. As of June crews have completed 13,991 visits. Q2 – Operational crews are on course to deliver the 50,000 home safety visits. As of June crews have completed 26,124 visits.			
	3.1.7 Through Prevention teams, we will deliver 10,000 Safe and Well visits	Area Manager Prevention GM Home Safety GM Community Safety Strategic Safeguarding Manager	Q1 - Prevention advocates are on course to deliver the 10,000 Safe and Well visits. As of June advocates have completed 2,626 visits. Q2 – Prevention advocates are on course to deliver the 10,000 Safe and Well visits. As of June advocates have completed 5,505 visits.			
3.2 Understand, educate and advise local communities about emerging technologies and	3.2.1 We will continue to lead Home Safety nationally, allowing us access to learning about e-bikes and e-scooters through the NFCC channels.	GM Home Safety	Q1 - Prevention lead nationally on the delivery of e- bikes and e-scooters developing close links with the NFCC and Electrical Safety First (ESF) with the issue being highlighted in the King’s speech. Q2 –	As per FDP tracker, all actions completed in year.		

the associated risks			Media campaign planned for the Christmas period highlighting the dangers and risks associated either the safe purchase of e bike and e scooters.			
	3.2.2 We will link in with the Office of Product Safety Standards, Home Office Fire Kills and NFCC Home Safety Committee to share information and analyse trends.	GM Community Safety Strategic Safeguarding Manager	Not a Q1 action Q2 – Not a Q2 Action			
	3.2.3 We will develop new information packages to inform learning for sharing with our staff, particularly our operational response teams who deliver Home Fire Safety activity.	Strategic Safeguarding Manager	Not a Q1 action Q2 – Not a Q2 Action			
	3.2.4 Work with our Corporate communication team to develop specific prevention messaging to counter new and emerging risks.	GM Home Safety GM Community Safety Strategic Safeguarding Manager	Q1 - Prevention are working closely with our Corporate Comms Team regarding emerging risks aspecially regarding education regarding lithium ion batteries and safe charging. Q2 – Prevention are working closely with our Corporate Comms Team regarding emerging risks aspecially regarding education regarding lithium ion batteries and safe charging.			

3.3 Use evaluation to explore the relationship between Prevention activity and evidence reductions in accidental dwelling fires, injuries and fatalities.	3.3.1 We will engage our local academic partners at University of Liverpool to undertake a review of current activity, establish recommendations and improve prevention delivery.		<p>Q1 - Prevention have commissioned an evaluation piece by the University of Liverpool into the reduction in Accidental Dwelling Fires and the correlation between the reduction in fire fatalities and injuries with the number of Home Fire Safety Checks carried out by our staff.</p> <p>Q2 – - Prevention have commissioned an evaluation piece by the University of Liverpool into the reduction in Accidental Dwelling Fires and the correlation between the reduction in fire fatalities and injuries with the number of Home Fire Safety Checks carried out by our staff. This report is now complete and has been shared at Community Risk Management Board on the 28th October 2024.</p>	As per FDP tracker, all actions completed in year.	
	3.3.2 Support key lines of enquiry to enable comprehensive information gathering and evaluation.		<p>Not a Q1 action</p> <p>Q2 – As above</p>		
	3.3.3 Share learning and findings with partners, nationally and locally to support the sharing of best practice.		<p>Not a Q1 action</p> <p>Q2 – As above</p>		

	3.3.4 Utilise the data to inform, evidence and support future funding opportunities to improve delivery of Prevention activities within MFRS.		Not a Q1 action Q2 – As above			
3.4 Deliver high quality youth education activities using a trauma informed approach.	3.4.1 Review all policies to ensure that the child’s voice is heard so they feel that they matter, as per trauma informed principles and the restorative practice approach.	Strategic Safeguarding and Youth Education Manager Youth Manager	<p>Q1 - This work is ongoing, however it was noted in the Matrix Report that the ‘Student Voice’ has recently benchmarked the programme both locally and nationally and had gathered ‘good ideas’.</p> <p>The National Fire Chiefs Council (NFCC) United Kingdom Fire Cadets (UKFC) have developed a national cadet voice forum to discuss how their voices and opinions can influence and contribute to future delivery.</p> <p>Liverpool City Council is also leading on becoming a ‘Child Friendly City’ and MFRS will utilise their principles to assist in shaping our youth policies and procedures.</p> <p>Q2 – Youth Education Staff have completed the ‘Trauma Informed Practice’ Training that was arranged by the Violence Reduction Partnership (VRP). The Youth Education Department will now ensure that all police, procedures and practice are ‘child friendly and trauma informed’ and that this is</p>	As per FDP tracker, all actions completed in year.		

			reflected in the way we deliver our youth activities.			
	3.4.2 Deliver 9 Princes' Trust Programmes at 3 locations for young people aged 16-25 years old.	Strategic Safeguarding and Youth Education Manager	<p>Q1 - The Prince's Trust Team will be completing the contractual expectations in August 2024 of nine Princes Trust Teams for the current academic year. MFRS are currently awaiting confirmation from St. Helens & Knowsley College (SHKC) regarding funding for the next academic year (2024-2025).</p> <p>Prince's Trust also have a student Social Worker embedded to oversee the pastoral care of our learners.</p> <p>Q2 – The Princes Trust Team have delivered 9 programmes in the 2023 - 2024 academic year and the Youth Education Manager and Princes Trust Manager are working with St. Helens and Knowsley College and MFRS Finance Department to agree the income to be received from the existing contract. This will be updated and reported on in Q3. The Prince's Trust has been renamed The King's Trust.</p>			
	3.4.3 Deliver Primary Beacon Programmes for Children and Young People in Merseyside.	Strategic Safeguarding and Youth Education Manager	<p>Q1 - Merseyside Violence Reduction Partnership (MVRP) has agreed to fund the Beacon Programme for the next financial year (£140k). In quarter 1, the Beacon Team has delivered 8 programmes.</p>			

			<p>Q2 – It is currently not known whether the funding from the Violence Reduction Partnership (VRP) will be extended to the financial year 2024-2025 and as such, the Youth Education Management Team are looking at what the running costs would be if it were to be absorbed as a Youth Education activity.</p>			
	3.4.4 Deliver 5 Fire Cadet Units for young people aged 13-18 years.	Strategic Safeguarding and Youth Education Manager	<p>Q1 - Merseyside Fire and Rescue Authority (MFRA) approved funding growth of £35k for the financial year 2024-2025. This has allowed the team to appoint a Fire Cadet Co-ordinator role (five hours per week) to oversee and introduce quality assurance and compliance with the Fire Cadet Programme and the National Fire Chiefs Council (NFCC) Delivery Framework.</p> <p>Q2 – Wallasey Fire Cadets is currently suspended due to the absence of a Team Leader, a recruitment process has been completed and the new Team Leader will be in post by January 2025. A Project Station Manager is currently undertaking a project to look at the Drill Yard Training competency of staff and it is hoped that the training will commence in January 2025.</p>			
	3.4.5 Utilise our member of staff seconded into the Merseyside VRP to	Strategic Safeguarding and Youth	<p>Q1 - Our seconded member of staff has contributed to the additional funding that will allow MFRS its unique</p>			

	<p>identify funding opportunities and areas to deliver youth interventions in line with Serious Violence Duty obligations.</p>	<p>Education Manager GM Community Safety</p>	<p>engagement with children and young people through partnership opportunities which included Princes Trust and Beacon. These activities encourage our young people to follow positive pathways and make better lifechoices.</p> <p>Q2 – The MFRS member of staff’s secondment is due to end in March 2025. MFRS have requested that the Violence Reduction Partnership (VRP) respond by 31st December 2025 to advise their intentions post-March 2025.</p>			
	<p>3.4.6 Deliver our obligations under the Serious Violence Duty through delivery of a number of Youth Education programmes, linking in with the OPCC and the Merseyside VRP.</p>	<p>Strategic Safeguarding and Youth Education Manager GM Community Safety</p>	<p>Q1 - MFRS has linked its Youth Education delivery to contribute to the Serious Violence Duty Act (SVDA) and will utilise evidence of how we contribute to the decrease in serious crime by positively engaging with children and young people. The Office for the Police and Crime Commissioner (OPCC) released statistics in July 2024 that show an 8% decrease in serious violence, and an 18.6% decrease in knife crime in Merseyside. Gun crime is also at its lowest level since records began 22 years ago.</p> <p>Q2 – MFRS are working collaboration with National Fire Chiefs Council (NFCC) to ensure that the Serious Violence Duty (SVD) is delivered in line with a consistent approach throughout the Sector.</p>			

3.5 Build our team, enabling the professional delivery of Prevention services in our diverse communities.	3.5.1 Review staff progression routes through the Prevention directorate to allow a blended approach to Prevention team activity at every level.	Area Manager Prevention	Not a Q1 action Q2 –	As per FDP tracker, all actions completed in year.		
	3.5.2 Introduce a Prevention Single Point of Contact (SPOC) as a direct link to every Community Fire Station to ensure a rounded understanding of Prevention activity and improve joint working relationships.	GM Home Safety GM Community Safety Senior Prevention	Q1 - Posters have been displayed at all stations informing crews of who their dedicated SPOC is for their station area. Q2 – Relationships are continuing to build between stations and their Single Point of Contact (SPOC) following the introduction of the posters on the stations. This is having an improved effect on information sharing			
	3.5.3 We will work alongside crews to educate and develop understanding with regards to the ED&I data collected from Home Fire Safety Checks and Safe and Well visits.	SM Home Safety SM Community Safety Senior Prevention Manager	Not a Q1 action Q2 – This work has started and is being delivered as the current Sunday Six training programme for all ops crews.			
	3.5.4 Support all staff to understand our leadership message, including exposure to NFCC Code of Ethics, Service values and coaching and mentoring.	GM Home Safety GM Community Strategic Saffeguarding Youth Education Manager	Not a Q1 action Q2 – MFRS leadership message is now embedded within all that is done within the service. All new staff will be fully inducted on the leadership message.			

	3.5.5 Managers will work with POD and EDI officers to ensure that the Positive Action Recruitment framework is deployed when recruiting workforce.	All managers	<p>Not a Q1 action</p> <p>Q2 – All recruitment within Prevention is undertaken with the support of the Equality, Diversity and Inclusion Team and inline with the NFCC Positive Action Toolkit.</p>			
3.6 Revisit our volunteering principles and explore how we can use volunteers to support us in our activities.	3.6.1 We will review extant policies and instructions in respect of volunteers, updating and amending as required.	Strategic Safeguarding and Youth Education Manager Youth Manager	<p>Q1 - A Task and Finish Group met on 12th June 2024 to review the existing Service Instruction, policies and processes to ensure that they are appropriate and fit for purpose.</p> <p>Q2 – Service Instruction 0864 Volunteers was circulated for consultation with the representative bodies on 28/10/2024. Following this 21 day consultation.</p>	As per FDP tracker, all actions completed in year.		
	3.6.2 Scope out a new Volunteer plan which will specifically identify the most appropriate tasks within the Organisation which may be undertaken by a team of volunteers.	Strategic Safeguarding and Youth Education Manager Youth Manager	<p>Q1 - The Task and Finis Group have agreed that the Road and Water Safety volunteer role be used as the pilot for the new strategy.</p> <p>Q2 – Following the end of the 21 day consultation period, MFRS will commence to identify volunteer opportunities and recruit for those roles as appropriate.</p>			
	3.6.3 Consider how we develop an electronic system through the Portal to allow an efficient volunteer management system.	Youth Manager	<p>Q1 - Not started at present, however this will be developed in collaboration with the Systems Support Team.</p> <p>Q2 – MFRS to work with Systems Support to create a database of volunteers that</p>			

			can be utilised by appropriate and relevant staff as and when required.			
	3.6.4 Explore how we can safely recruit and train a team of volunteers providing each individual with the requisite skills and equipment	Strategic Safeguarding and Youth Education Manager Youth Manager	<p>Q1 - An appropriate induction and training programme will be developed by the Task and Finish Group.</p> <p>Q2 – Induction checklist has been embedded as an appendices in SI 0864 and will vbe overseen by the relevant Line Manager to ensure compliance.</p>			
3.7 Develop our targeted, community focussed campaigns	3.7.1 We will align our campaigns and associated interventions to partners place based plans to ensure the most effective outcomes including deployments of our assets and resources.	GM Community Safety	<p>Q1 - Joint campaigns have been undertaken and this allows partners to get involved ensuring effective use of available resources for each campaign.</p> <p>Q2 – Joint campaigns continue to be delivered in this way and the feedback from partners is positive.</p>	As per FDP tracker, all actions completed in year.		
	3.7.2 We will jointly deploy our teams alongside crews and partners under spate or unusual conditions to ensure key targeted messaging – e.g. water safety during warmer periods.	GM & SM Community Safety	<p>Q1 - Joint working has taken place in the planning for the city centre waterfront summer safety campaign. This has seen a joint approach from internal stakeholders and partners in order to pprepare for summer activities around the waterfront area.</p> <p>Q2 – Following the success from the summer waterfront campaign it is planned to conduct a joint campaign surrounding the annual drink drive message.</p>			

	3.7.3 We will work with Local Resilience Forum (LRF) and other local key partners to monitor and respond if there are increased tensions that may occur because of hate crime or terror related incidents.	GM Community Safety	<p>Q1 - Planning has started with te LRF to prepare for Operation Banger 2024. This work ensures a close working relationship is maintained throughout the LRF.</p> <p>Q2 – The Local Resilience Forum and partners have taken part in a table top exercise as part of the preparation for the op banger period 2024.</p>			
	3.7.4 Road Safety Education will focus on the Merseyside Road Safety Partnership Plan. Our interventions will be targeted at those aged 18 -24 and those identified as part of Youth Offending.	GM & SM Community Safety	<p>Q1 - Road safety teams have joined up with EFC and LFC to deliver road safety messages to this age group. We have also used PIPS (performance management system) data to support the evidence relating to young people killed and seriously injured in road traffic collisions within this age group across all areas of Merseyside.</p> <p>Q2 – Road safety advice will be part of the delivery at the in the zone sessions. These are sessions targeting this age group of students based on the Wirral.</p>			
	3.7.5 We will continue to work with our LA's to identify hotspot areas and deploy our Street Intervention Team to reduce anti social	GM & SM Community Safety	<p>Q1 - Street Intervention Team (SIT) review has taken place during this period to ensure standardisation within SIT and also best ways to report on data captured.</p>			

	behaviour related incidents.		<p>Q2 – Following the review of the Street Intervention Team (SIT) teams they are now deployed for longer periods in one area. This is to collect intelligence and also build relationships and the initial evidence is that this is providing better results in anti-social behaviour (ASB) reduction</p>			
<p>3.8 Align the delivery of our Fire Cadets programmes with NFCC Children and Young People principles</p>	<p>3.8.1 We will develop a training induction package to meet and maintain competencies to deliver drill exercises.</p>	<p>Strategic Safeguarding Manager & Youth Education Manager</p>	<p>Q1 - The Youth Education Team were successful in securing a Station Manager (Development) to deliver a six month project that will implement a sustainable training programme for the Drill Yard Training aspect of Fire Cadets. The SMD commences their duty with the team on 15th July 2024.</p> <p>Q2 – Project Station Manager has delivered a report to the Community Risk Management Prevention Board and 28/10/2024 which has approved the implementation of the Drill Yard Competency Training which is expected to commence in January 2025.</p>	<p>As per FDP tracker, all actions completed in year.</p>		
	<p>3.8.2 We will explore opportunities for external funding/sponsorship to support the continued delivery of our Fire Cadet Units.</p>	<p>Strategic Safeguarding Manager & Youth Education Manager GM Community Safety</p>	<p>Q1 - The Youth Education Management Team will be liaising with Registered Providers, Equaans and other Community Partners to review the possibility of funding/sponsorship of Youth Education activities and delivery.</p>			

			<p>Q2 – Strategic Safeguarding Manager and Youth Education Manager to contact Registered Providers and other relevant partners to consider funding and/or sponsorship.</p>			
	<p>3.8.3 We will recognise the contribution of our young people through a recognition and celebration awards evening.</p>	<p>Strategic Safeguarding Manager & Youth Education Manager</p>	<p>Q1 - The contribution of Fire Cadet Team Leaders and Volunteer Instructors was recognised during the National Volunteer Week from the 3rd-9th June 2024. MFRS also delivered an awards evening for the five Fire Cadet Units, which culminated in the George Taylor award.</p> <p>Princes Trust continues to deliver three Presentation evenings and Beacon passouts for each scholl every six weeks.</p> <p>Q2 – MFRS will implement a Fire Cadet Awards/Passout in 2025 at the Training and Development Academy which will include family friends and Senior Officers. Fire Cadets will also be represented at the Fire Cadet Games in Cardiff Met University on 18-20/07/2025.</p>			
	<p>3.8.4 We will ensure that our Fire Cadet Units are delivered in line with NFCC framework for Children and Young People.</p>	<p>Strategic Safeguarding Manager & Youth Education Manager</p>	<p>Q1 - The Youth Education Team were successful in securing a Station Manager (Development) to deliver a six month project that will implement a sustainable training programme for the Drill Yard Training aspect of Fire Cadets. The SMD commences their duty with the team on 15th July 2024.</p>			

			<p>Q2 – Project Station Manager is in month 4 of a 6 month project reviewing Fire Cadets, ensuring that delivery is in line with NFCC Framework for Children and Young People. The King’s Trust Manager and Beacon Manager also ensure that these are delivered in line with NFCC Framework.</p>			
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Action completed	Action is unlikely to be delivered within the current functional delivery plan	Action may not be delivered by the designated deadline within the functional plan	Action will be delivered by the designated deadline within the functional plan	Action not yet started		
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STATUS SUMMARY – 30.09.24	
Total Number of Workstreams	39 (100%)
Action completed	1 (3%)
Action is unlikely to be delivered within the current functional delivery plan	0 (0%)
Action may not be delivered by the designated deadline within the functional plan	14 (36%)
Action will be delivered by the designated deadline within the functional plan	20 (51%)
Action not yet started	4 (10%)